

## 2 - Day Residential Workshop on

## MANAGING CONSULTANCY ASSIGNMENTS BY NGOS AND DEVELOPMENT PERSONNEL

# 17<sup>th</sup> – 18<sup>th</sup> March 2025



#### **Programme Objective:**

Better glimpse of designing consultancy proposals and leveraging various techniques to gather, extract insights, and present the customized reports for the clients. This expertise helps the NGOs and development personnel in expanding their consultancy and advisory reach in the Social Development Fields such as Urban, Rural, Tribal, Fishery, Marginalized and Vulnerable communities.

#### Training workshop Objectives:

1. Enhance the capacity of NGOs and development personnel to manage consultancy assignments effectively.

2. Improve the quality of consultancy services provided by NGOs and development personnel.

3. Increase the impact of consultancy assignments on development programs and projects.

4. Enable the participants to understand the consultancy market and create a niche in the new innovative and very respectable field.

This training is expected to impact you with

- Improved capacity to manage consultancy assignments effectively
- Enhanced skills in planning, designing, and implementing consultancy projects
- Increased knowledge of best practices and lessons learned in consultancy management
- Networking opportunities with peers and experts in consultancy management The training equips the participants to reach out better to the CSRs, INGOs, Governments,

and other Civil Service Organisations with the project consultancy skills.

#### **Programme Content:**



An effective project plan helps to attract funding agencies and donors.

- Introduction to Consultancy Management
- Planning and Designing Consultancy Assignments
- Implementing and Managing Consultancy Assignments
- Reporting and Disseminating Consultancy Findings
- Best Practices and Lessons Learned

#### Workshop Methodology:

- 1. Lectures and presentations
- 2. Group discussions and case studies
- 3. Role-playing and simulation exercises
- 4. Sharing of best practices and lessons learned

#### **Resource Person:**

Dr. C. J. Paul and Dr. Prema are highly experienced professionals in the field of Fundraising, policy research and analytical studies. Their work includes more than 60 Monitoring, Evaluation, Baseline, Community Needs Assessment, and Impact Assessment studies. They have a diverse range of project clients, including international organizations like the World Bank, ADB, UNDP, UNICEF, ILO, BMZ, and DFID, as well as national entities like CARITAS India, the State & Government of India, and various NGOs and INGOs.

#### Programme cost:

Rs.5000+18% (Inclusive of Food and Accommodation) per participant.

#### **Registration details:**

Register here online to reserve your seat: https://forms.gle/ZrysN5qtzVbWZMgK7

Deadline: 7<sup>th</sup> March 2025

For more details kindly visit <u>www.kkfindia.com</u> or write to <u>trainings.desk1@kkid.org</u> or call 9047698422.

#### We look forward to your registration.

### **Data Protection Policy:**

Herewith I do agree that Karl Kübel Foundation for child & family (KKF), uses my contact details for event organization. My personal contact details such as name, address and email will only be used in the context of the given purpose as well as for information about the work of KKF. KKF will not transfer my data to third parties. In the framework of preparation of the event my contact details can only be handed over to co-initiators, if necessary. The consent is voluntary and can be withdrawn in future at any time. In such case, please, send us an email to the following address: info@kkid.org. By practicing your right of withdrawal we will delete your contact details immediately.