



Virtual Field Visit for Project Monitoring 23rd March 2024 & 30th March 2024

10:30 – 13:00 hours (include 15 minutes break)



2- Day online Workshop

Course Concept:

'Virtual Field Visit for Project Monitoring' is an innovative concept KKID introduced during the COVID-19 pandemic when nearly everything came to a standstill. With physical project visits rendered impossible, donors were compelled to rely solely on the progress reports and the information provided by the project partners. Likewise, project partners faced the challenges of gathering adequate reliable data with minimal staff able to visit the target areas. In response to this pressing need, KKID pioneered the concept of virtual field visits. To date, we have successfully conducted this workshop for numerous national and international participants, many of whom continue to use simple and efficient monitoring tool.

This impactful success story motivates us to evolve the workshop with new and exciting features. While we may no longer be amid the pandemic, there are still occasions when physical visits to the target area are impractical due to factors such as political and economic crises or climate change issues. Moreover, we may want to demonstrate our good work to the donors by proactively inviting them for a virtual project visit.

This virtual option enables donors or local NGOs to visit project sites for only a few hours and gain a transparent impression of the real-time progress. However, the virtual visit presents several challenges and requires a high degree of practical knowledge in digital technology and social media utilization. Improper use of technology and social media can make virtual visits unproductive and boring. Our workshop is a simple program with a technology transfer package with a practical demonstration to share the technicalities of **Virtual Field Visit & Monitoring**.

Course Content:

The workshop will have the following contents:

- Understanding Virtual Field Visit
- Need of Virtual Field Visit
- Advantages and limitations
- Pre-visit planning: devices and personnel requirements
- Conduction of the visit
- Post visit process

Facilitator:

Mr. Jameskutty V.M. will serve as the chief facilitator of the workshop. He holds a post-graduate degree in Social Work from Nirmala Niketan (Mumbai) and a post-graduate Diploma in Personnel Management from Xavier Institute of Management (Mumbai). With over 25 years of experience, he has contributed significantly to KKS, Germany, where he served as a Monitoring Officer overseeing KKS-supported projects in northern and central Indian States, in addition to his role as the country in-charge of Nepal. His extensive background includes coordinating diverse projects and collaborating with numerous NGOs.

During the pandemic, Mr. James played a pivotal role in the inception of the Virtual Field Visit concept, and he actively facilitated several workshops alongside the KKID resource team.

Registration and organizational details:

This is an intensive 2-day online training with participatory pedagogical tools and practice-sessions. This workshop cost is **Rs. 4000 + (18% GST)/ person. We welcome team participation.** For online registration, please click <https://forms.gle/hVjcxCdGxpcyxGC8> to register. Your registration will be confirmed by mail. This workshop is limited to 20 participants only.

Payment @ India by Indians: Details for online payment will be shared by KKID on receipt of the registration form. Payments through NEFT / IMPS / CHEQUE / DD are most desirable. Invoice & receipts will be raised during the workshop days. In case of questions please contact: Mr.Muralitharan.C, Training Coordinator, trainings.desk1@kkid.org, or via phone: 9047698422

Registration Deadline: 16th March 2024.

Data Protection Policy:

Herewith I do agree that Karl Kübel Foundation for child & family (KKF), uses my contact details for event organization. My personal contact details such as name, address and email will only be used in the context of the given purpose as well as for information about the work of KKF. KKF will not transfer my data to third parties. In the framework of preparation of the event my contact details can only be handed over to co-initiators, if necessary. The consent is voluntary and can be withdrawn in future at any time. In such case, please, send us an email to the following address: info@kkid.org. By practicing your right of withdrawal we will delete your contact details immediately.